

Government of Goa



# Citizen's Charter

For the  
**Inspector General of Prisons,**  
Panaji-Goa



Approved books and clothing articles brought by interviewers have to be deposited in the prisons office. Any other articles like money, food, eatables, fruits, toilet articles, cigarettes or bidies shall not be allowed to be recieved by the prisoners at the time of interview and shall not be recieved at the prison office.

#### **VI. WHAT CAN BE DISCUSSED BY THE PRISONER AND THE INTERVIEWER AT THE TIME OF INTERVIEW:-**

During an interview prisoners are allowed to discuss domestic and family welfare matters and to give instructions as to how the lawful business which they were conducting prior to their conviction should be transacted. The prisoners are not allowed to use these interviews for any other purpose. If objectional matters start getting discussed the Jailor in charge of interview can discontinue the interview forthwith.

#### **VII. WHO IS THE AUTHORITY COMPETENT TO GRANT CRIME INTERVIEWS:-**

Normally the Supritendent of Jail is the competent authority to grant interviews in the Jails.

#### **VIII. IN WHAT LANGUAGE THE INTERVIEWS CAN BE CONDUCTED BY THE PRISONERS:-**

No conversion at an interview in a language not readily understood by the Jailor present shall be permitted unless an interpreter is available in the prison staff.

#### **XI. AS PROVIDED UNDER THE PRISONS (GOA, DAMAN AND DIU FURLOUGH AND PAROLE) RULES, 1968 PRISONERS, ARE ENTITLED FOR RELEASE ON FURLOUGH/PAROLE:-**

##### **A. WHAT IS THE PROCEDURE FOR RELEASE OF A PRISONER ON FURLOUGH/PAROLE:-**

Where a prisoner becomes eligible under *Rule 3 ibid.*, he shall make an application (in duplicate) to Inspector General of Prisons through the Supritendent of the Jail in Form "D" stating clearly the name, the full address of the place where he desires to spend the Furlough, the full name of the relative willing to recieve him on furlough and prepared to execute the surety bond etc. The Supritendent of the Jail shall forward one copy of Form "D" to the Director General of Police, Panaji for enquiry and report.

The Police conduct enquiry into the genuiness of the case of the prisoner and submits report. On receipt of such report, furlough/parole is either granted or rejected within 7 days time from the receipt of Police report.

##### **B. WHETHER THE PRISONER HAS TO ENTER INTO BOND, SURETY BEFORE RELEASE ON FURLOUGH/PAROLE:-**

A prisoner whose ground are found to be genuine for release have to give a personal bond of required amount in Form "B" or cash security in Form "C". So also his relative has to enter into a surety bond in Form "A" for such amount as may be fixed by the sanctioning/competent authority. The prisoner is then released in Form "E".

##### **C. WHO CAN APPLY FOR PAROLE:-**

A prisoner may be granted parole either on his own application or an application made by his relatives or friends or legal adviser.

**D. WHETHER THERE IS ANY BAR FOR GRANT OF FURLOUGH ON RETURN FROM PAROLE:-**

Yes. Ordinarily furlough shall not be granted to a prisoner within a period of six months from the date of his return from parole.

**E. WHEN FURLOUGH APPLICATION IS REJECTED, CAN THE PRISONER MAKE A FRESH APPLICATION FOR FURLOUGH:-**

A prisoner may make, if he so desires, a fresh application for furlough six months after the rejection of his previous application.

**X. WHAT PRIMARY ACTION THE PRISON AUTHORITIES HAVE TO TAKE ONCE A PRISONER IS ADMITTED:-**

A printed post card in Form I shall be sent at Government cost to the relatives of the prisoner admitted to the prison.

**XI. HOW TO APPLY FOR AN INTERVIEW AND ON WHAT DAYS INTERVIEWS ARE NOT ALLOWED:-**

All applications for interview with the prisoner shall be addressed to the Superintendent of Prison and such applications shall be entered in order of their receipt in a Register in Form II. No interviews are to be granted on Sundays and prison holidays, except with the permission of the Superintendent.

**XII. WHAT IS THE PROCEDURE TO INTERVIEW DANGEROUS PRISONERS:-**

In case of dangerous prisoners or prisoners whose present disciplinary or custody risks, interviews shall necessarily be granted in a room where appropriate precautionary barriers have been installed at the discretion of the Prison authorities.

**XIII. HOW MANY PERSONS CAN BE PERMITTED TO INTERVIEW AT A TIME:-**

Not more than two persons shall be permitted to be present at an interview. Provided that when a prisoner has an interview with father, mother, brother, sister, husband, wife and children or a joint interview with his friend and relatives, the number of persons permitted to interview the prisoner shall not exceed five.

**XIV. CAN POLITICAL MATTERS BE DISCUSSED IN THE INTERVIEWS:-**

No political matters shall be discussed during an interview between convicted criminal prisoner or a civil prisoner with his interviewers who may be his relatives, friends or legal advisers. Such interviews may be terminated at any moment by the Jailor present and record the orders in the Interview Register.

**XV. WHAT TYPE OF PRISONER CANNOT BE GRANTED INTERVIEWS AND OTHER FACILITIES:-**

A prisoner on hunger strike shall not be granted interviews and other facilities.

**XVI. BESIDE RELATIVES, FRIENDS, LEGAL ADVISERS, AND VISITORS, WHO ELSE CAN VISIT PRISONERS AND FOR WHAT PURPOSE:-**

As provided under ***Rule (2)*** of the Goa, Daman and Diu Visitors of Prisoners Rules, 1968, a post graduate research student may, with the previous permission of the Government be permitted to visit a prisoner for research purposes only but no lady students shall be permitted to do research work in men's section of the prison.